

Brian Courtney

English Language Teacher / TESOL Trainer

I am an educator with more than 17 years of experience as an English language teacher. I am experienced in curriculum development and English for academic purposes as both a teacher and administrator. I am also a certified TESOL trainer and have trained over 200 new ESL teachers. I am comfortable in both the physical classroom and online in both synchronous and asynchronous teaching environments. I have been an active member of the ESL community with both TESL Canada and TESL London since 2013.

Career Highlights

As an English Language Teacher

- * I have more than 17,000 hours of teaching experience, including 5,000 hours overseas (South Korea, China) and 3,500 hours online in a fully synchronous format.
- * I have developed curricula for a number of different courses, including English for academic purposes, university preparation and proficiency test preparation (CAEL).
- * I have taught students at all levels, including students preparing for university and college programs. These students have come from over 50 different countries.
- * I have proctored over 100 official CAEL proficiency tests

As a TESOL Trainer

- * As an accredited TESL Ontario TESOL trainer, I have trained over 150 new teachers and have acted as a mentor teacher for over 75 teaching practicums.
- * Graduates of my TESOL classes are employed in both public and private institutions in seven Canadian provinces and more than 15 different countries.

As an ELT Community Member

- * During my three years as TESL Canada Treasurer, I managed an annual budget of over \$200k and helped guide the organization through major restructuring following the split with TESL Ontario and BCTEAL.
- * I have volunteered with TESL London for nine years. In my time with the organization, I have helped organize more than twenty professional development events, including 7 annual conferences.

Personal Information

Address

XXXXXX XXXXXXXXX XX
London, ON
XXX XXX

Phone

(519) XXX-XXXX

Email

briancourtney_elt@gmail.com

LinkedIn

linkedin.com/in/briancourtney

Website

briancourtney.ca

Professional Experience

2022 to present	 Adult ESL Instructor (Temporary - Long Term Assignment) Thames Valley District School Board, London, ON * Create and deliver lessons that align with the Canadian Language Benchmarks for reading, writing, listening and speaking within a PBLA context
2022	 TESOL Program Academic Coordinator London Language Institute, London, ON * Oversaw the TESOL certificate and diploma programs as well as the various PTCT courses * Coordinated all TESOL practicums * Ensured all TESL Ontario and TESL Canada regulations and requirements were being met
2018 to 2022	 Head of Academics / TESOL Trainer London Language Institute, London, ON * Supervised teaching staff and ensured appropriate professional development opportunities were available * Oversaw the ESL and university pathway programs and ensured student needs were being met * Oversaw the TVO ILC high school program * Oversaw the TESOL certificate program and coordinated all TESOL practicums
2014 to 2017	 Lead Teacher / TESOL Trainer London Language Institute, London, ON * Supervised teachers and ensured appropriate professional development opportunities were available * Oversaw the ESL and university pathway programs and ensured student needs were being met * Acted as a facilitator and test proctor in the TVO ILC high school program
2012 to 2014	 ESL/EAP Instructor London Language Institute, London, ON * Taught ESL, EAP and test-preparation classes * Developed a specialized curriculum for a CAEL preparation course for use with students in the university pathway programs in London and overseas
2006 to 2010	 EFL Instructor Yale Foreign Language Institute, Daegu, South Korea * Created detailed lesson plans focusing on developing student listening and speaking skills * Assisted in the orientation and training of newly-arrived teachers * Assisted the school directors with marketing at numerous education fairs across South Korea

Education

2014 to 2019	 Trinity Western University Master's Degree, TESOL (MA)
2012 to 2014	 University of Saskatchewan Postgraduate Certificate, Teaching English as a Second Language (CERTESL)
1998 to 2002	 University of Guelph Bachelor's Degree, Management Economics in Industry and Finance (B.Comm.)

Professional Accreditation/Memberships



Professional Standard Three

TESL Canada



Ontario Certified English Language Teacher (OCELT)

TESL Ontario



TESOL Theory/Methodology Instructor, Practicum Supervisor, Academic Coordinator

TESL Ontario



Professional Membership

TESOL International

Professional Development

2021



CLB Bootcamp

Centre for Canadian Language Benchmarks

2021



Introduction to Portfolio-Based Language Assessment (PBLA)

Centre for Canadian Language Benchmarks

2017



Post TESOL Certificate - Language Program Management

Advance Consulting for Education

2012



Post TESOL Certificate - Advanced Grammar for English Teachers

Advance Consulting for Education

2012



TESOL Certificate

Advance Consulting for Education

Volunteer Service

2020 to present



TESL London (TESL ON Affiliate)

President

- * Oversee the TESL London executive committee to ensure all TESL Ontario policies are being followed
- * Promote professional development and teacher excellence in the London ELT community
- * Chair the TESL London Annual General Meeting and monthly executive meetings

2022



TESL Canada

Strategic Planning Committee Member

- * Provided expertise/advice to TESL Canada to assist in developing a strategic plan for the organization for the next five years

2019 to 2020



TESL London (TESL ON Affiliate)

Membership Chair

- * Ensured that the needs and concerns of members belonging to adult, LINC, secondary, elementary, and fee for instruction schools were represented on the TESL London Executive
- * Composed monthly membership reports for the TESL London Executive

2017 to 2020		<p>TESL London (TESL ON Affiliate) <i>Treasurer</i></p> <ul style="list-style-type: none"> * Oversaw the financial activities of the organization * Prepared monthly financial reports for submission to TESL ON * Prepared detailed annual financial reports for presentation to affiliate members at the AGM
2015 to 2018		<p>TESL Canada <i>Treasurer</i></p> <ul style="list-style-type: none"> * Reviewed and approved monthly financials and oversaw all major financial decisions * Prepared the annual budget of over \$200k * Managed the Finance Committee
2016 to 2017		<p>TESL London (TESL ON Affiliate) <i>Events Chair</i></p> <ul style="list-style-type: none"> * Organized the 2016 Wine and Cheese professional development event * Organized the 2017 Awards Banquet
2013 to 2016		<p>TESL London (TESL ON Affiliate) <i>Professional Development Committee Member</i></p> <ul style="list-style-type: none"> * Provided assistance to the Professional Development Chair at various meetings and events

References

Available upon request